AIR NATIONAL GUARD

MILITARY TECHNICIAN VACANCY

HUMAN RESOURCES OFFICE NEW MEXICO NATIONAL GUARD 47 BATAAN BOULEVARD SANTA FE, NEW MEXICO 87508-4695 PHONE: 505-474-1556 DSN: 867-8556

FAX COMMERCIAL: 505-474-1544 FAX DSN: 867-8544

ANNOUNCEMENT NUMBER: T-04-2006 CLOSING DATE: 12 February 2004

POSITION TITLE, SERIES, AND GRADE

SALARY RANGE

Command and Control Specialist

GS-2101-09

\$39,690 - \$51,599 per year

<u>Technicians who wish to be considered for this position and acquire AGR status must apply for</u>

AGR Vacancy Announcement M-04-2006.

https://www.nm.ngb.army.mil

AREA OF CONSIDERATION: Permanent Presently Employed Excepted Federal Technicians in the New Mexico Air National Guard who wish to be considered for this position with retention of technician status.

<u>APPOINTMENT FACTORS</u>: Excepted Federal Service – **Enlisted**.

<u>POSITION LOCATION</u>: Command and Control Section, Wing Command Post, 150th Fighter Wing, New Mexico Air National Guard, Kirtland Air Force Base, New Mexico.

OPENING DATE: 22 January 2004.

DATE VACANCY EXISTS: Currently exist.

POSITION NUMBER: 80364000.

POSITION POTENTIAL: The top grade of this position is GS-09.

<u>APPOINTMENT REQUIREMENTS</u>: Excepted Civil Service. Individual selected must be assigned to an enlisted position in the New Mexico Air National Guard. Individual must wear the uniform as prescribed by National Guard Bureau policies and the Adjutant General of New Mexico.

<u>ACTIVE GUARD RESERVE (AGR) ANNOUNCEMENT</u>: This position is also advertised as Vacancy Announcement M-04-2006 AIR/AGR for all members of the New Mexico Air National Guard.

<u>RE-PROMOTION STATEMENT</u>: New Mexico Air National Guard technicians who were previously downgraded from a grade equal to, or higher than that advertised at the target grade in this announcement, and who are still receiving pay retention benefits from that downgrade, may be considered for this position as an exception to competition. Technicians who desire re-promotion consideration must send a letter to the Human Resources Office, prior to the closing date of this announcement, requesting consideration for re-promotion.

PERMANENT CHANGE OF STATION (PCS) BENEFITS: PCS benefits are not authorized.

<u>EQUAL OPPORTUNITY</u>: The New Mexico National Guard is an Equal Opportunity Employer. Selection for a position will be made without regard to race, religion, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization, non-disqualifying physical handicap, age (except military requirement for excepted technicians) or any other non-merit factor. Under Public Law 90-486, veterans' preference is not applicable.

<u>REASONABLE ACCOMODATION</u>: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determination for reasonable accommodation will be made on a case-by-case basis.

INSTRUCTIONS FOR APPLYING: Individuals who think that they meet the basic qualification requirements may apply. Application will be made by resume, Optional Form 612, Standard Form 171, or in any other written format. Permanent presently employed technicians of the New Mexico National Guard may submit AGONM Form 300. Although the federal government does not require a standard application form for most jobs, we do need certain information to evaluate your qualifications and determine if you meet legal requirements for federal employment. If your application does not provide all the information requested in the job vacancy announcement, you may lose consideration for a job. Applications will be accepted only if they are received in the Human Resources Office by close of business on the closing date of the vacancy announcement; received postmarked (or other common carrier receipt mark) on or before the closing date of the vacancy announcement; or delivered to the Human Resources Office representative during her/his regularly scheduled Thursday trip to the New Mexico Air National Guard Headquarters Building. Assurance of a legible postmark or other carrier receipt mark is the responsibility of the applicant. It is a violation of 18 USC 1719 to use government postage to send applications and violators may be subject to disciplinary action and fine as prescribed by law. Applications submitted by facsimile equipment (FAX) will be accepted for consideration. The New Mexico National Guard is not responsible for monitoring the quality or completeness of the FAX.

<u>EVALUATION METHOD</u>: All applications will be initially screened against mandatory qualifications. A staff representative of the Human Resources Office will conduct the evaluation. The evaluation will be based on the knowledge, skills, and abilities (KSAs) considered necessary for successful performance in the position.

<u>MILITARY COMPATIBILITY</u>: Individual selected must be assigned, prior to appointment, to a compatible Duty Air Force Specialty Code of: 1CXXX.

<u>BASIC QUALIFICATION REQUIREMENTS</u>: The basic qualification requirements are indicated below. These qualification requirements must be met, in addition to any military requirements, in order to be found qualified for and selected to this position.

<u>GENERAL EXPERIENCE</u>: Experience, education, or training which demonstrates the applicants' ability to interpret, explain, and/or apply a variety of regulations and procedures.

<u>SPECIALIZED EXPERIENCE</u>: Must have twenty-four months' experience that has demonstrated the following knowledge, skills, and abilities:

- 1. Knowledge of flight planning.
- 2. Knowledge to transmit instructions to aircrew and support assets to coordinate launch, recall, execution, and termination of missions in support of operational events.
- 3. Knowledge of Emergency Action Procedures.

QUALITY AND TYPE OF EXPERIENCE: The required amount of experience will not in itself be accepted as proof of qualification. The quality, type and scope of the experience must be of such nature as to demonstrate that applicants are fully qualified to perform the duties at the level for which they apply.

<u>DOCUMENTATION</u>: Applicants must explain in detail, in the application, how the specialized experience was acquired, including applicable dates. Applicants should include, with application, any training completion certificates/transcripts in the areas covered in the KSAs.

<u>SUMMARY OF DUTIES</u>: Plays an integral part in mission scheduling, mission planning, involving aircraft and aircrews, as well as contact with aircraft during the mission. This position caries out essential duties of the wing on a 24/7 basis as the Wing Command Post, monitoring and carrying out duties involved with base wide security, emergency aircrew recall, the base Crisis Reaction Team, and similar duties critical to the conduct of the mission assigned to the wing.